

TIPS FOR GETTING THE MOST FROM THE VIDEO ROOMS

Each program will have a dedicated video meeting room during the Residency Fair on Saturday, August 7 from 11am - 5pm Eastern Time. Here are our suggestions for getting the most out of your video rooms.

- **Be sure you can access the video meeting rooms.** We are not using Zoom, but a web-based technology from Amazon. Make sure you can enter the video rooms by visiting a Test Your Tech room anytime between now and August 7. Some organizations block access to video rooms, so please visit a video room now. Test Your Tech rooms are available every day on the Schedule.
- **Consult with your IT Department early** if you can't access the virtual Residency Fair or a video meeting room. You may need to disconnect from a VPN, get the web address whitelisted (<https://residencyfair.aacpm.org>), or get the video room technology whitelisted (Chime SDK).
- **Create a schedule so that someone is in your video meeting room at all times.** We get it. 6 hours is a long time to be in a video meeting room, but not a long time for the students to explore over 100 programs. Students will be popping in and out of video meeting rooms all afternoon, so we recommend having someone in your room at all time. Perhaps you can create two-hour shifts for staff and faculty.
- **Use two monitors when sharing a presentation.** As discussed during training, when sharing a presentation or video in the meeting room, you won't be able to see the video tiles of meeting attendees. So we recommend using two monitors or two browsers on a large monitor, or asking someone else to share the presentation if you are speaking. If you are sharing a video, don't forget to click the Share Audio box in the bottom right corner when sharing. Visit the Help Desk if you want to practice with someone or try this out in a Test Your Tech room on your own.
- **Get to your video meeting room early.** In the next week, we will send you a calendar invitation with the URL for the virtual hall where your video room will be located. You'll be able to enter your video room early, ahead of the students.