DPM Clerkships
Applicant Ranking & Offer Rounds for Programs

An instructional video by the AACPM Office of Graduate Services
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Welcome to Clerkship

DPMClerkships is NOT compatible with mobile devices and all browsers. To assure proper operation of the site, use a PC or laptop and use Chrome or Firefox for your browser.

Welcome to DPMclerkships. DPMclerkships is the clerkship application and offer service of AACPM.

This site allows you to register your program for the upcoming clerkship cycle, view student applications, make clerkship offers to applicants, and see your accepted offers for clerkship months and your final schedule. The "Status" box to the right of this page gives you a quick overview of the completeness of your registration. If your registration for the cycle is complete, the "Registration Complete" box is checked.

For information about clerkships and the current clerkship cycle, including the schedule: Clerkship page of the AACPM website
How to Rank Applicants for Offers

My Applicants: Ranking for Automated Offers

Offers will be automatically extended to Applicants, in order of ranking preference, on 10/14/2014 at 2:00 PM EST. Those offers will expire 10/16/2014 at 2:00 PM EST.

To rank Applicants, select them and choose the position to offer. Select multiple Applicants to compare months selected by those Applicants.

- Four, Applicant 1
- One, Applicant 2
- Three, Applicant 3
- Two, Applicant 4

Clerkships

The months requested by the selected Applicants will appear here. Drag and drop Applicants to rank them in order of your preference. You cannot drag/drop applicants with outstanding or confirmed offers.

- Feb 2015
  - 1 unfilled position(s)
- Mar 2015
  - 1 unfilled position(s)
- Apr 2015
  - 1 unfilled position(s)
My Applicants: Ranking for Automated Offers

Offers will be automatically extended to Applicants, in order of ranking preference, on 10/14/2014 at 2:00 PM EST. Those offers will expire 10/16/2014 at 2:00 PM EST.

Show confirmed applicants  Show declined applicants

Filter  -- All Months --

You have unsaved changes!  Save Changes

Click on an Applicants to select them, then click on the position to offer. Select multiple Applicants to compare months selected by those Applicants.

Applicants

Jan 2015
- Not
- Ranked
- Declined
- Jan 2015

Feb 2015
- Not
- Ranked
- Declined
- Feb 2015

Mar 2015
- Not
- Ranked
- Declined
- Mar 2015

Apr 2015
- Not
- Ranked
- Declined
- Apr 2015

Clerships

Feb 2015  1 unfilled position(s)
1. Three, Applicant  (app3@aacpm.org / Info)
2. Two, Applicant  (app2@aacpm.org / Info)

Mar 2015  1 unfilled position(s)
1. Four, Applicant  (app4@aacpm.org / Info)
2. One, Applicant  (app1@aacpm.org / Info)

Apr 2015  1 unfilled position(s)
Offer Round Schedule

- **September 26** - Offer Round One begins at **2 pm Eastern**.
- **September 28** - Offer Round One ends at **2 pm Eastern**.

- **October 3** - Offer Round Two begins at **2 pm Eastern**.
- **October 5** - Offer Round Two ends at **2 pm Eastern**.

- **October 11** - Offer Round Three begins at **2 pm Eastern**.
- **October 13** - Offer Round Three ends at **2 pm Eastern**.

- The deadline for final rankings is **1:59 PM Eastern prior to the start of each round**.
My Applicants: Ranking for Automated Offers

The current round of automated offers will expire 10/16/2014 at 2:00 PM EST.

**Offer Rounds**

Applicants

- Four, Applicant
  - Not-Ranked
  - Jan-2016

- Three, Applicant
  - Not Ranked
  - Jan-2016

- Two, Applicant
  - Not Ranked
  - Jan-2016

Clerkships

- Nov 2015: 1 unfilled position(s)
  - Four, Applicant
  - Jan-2016

- Dec 2015: 0 unfilled positions

- Jan 2016: 1 unfilled position(s)
My Applicants: Ranking for Automated Offers

The current round of automated offers will expire 10/16/2014 at 2:00 PM EST.

Show confirmed applicants ☑ Show declined applicants

Filter ▼ All Months ▼

Applicants

Click on an Applicants to select them, then click on the position to offer. Select multiple Applicants to compare months selected by those Applicants.

Four, Applicant (app4@aacpm.org / info)
   Not-Ranked  Declined  ☑ Nov 2015  Dec-2015
   Jan-2016

One, Applicant (app1@aacpm.org / info)
   ✓ Dec 2015

Three, Applicant (app3@aacpm.org / info)
   ☑ Jan 2016

Two, Applicant (app2@aacpm.org / info)
   Not-Ranked  Declined  ☑ Nov 2015  Dec-2015
   Jan-2016

Clerkships

The months requested by the selected Applicants will appear here. Drag and drop Applicants to rank them in order of your preference. You cannot drag/drop applicants with outstanding or confirmed offers.

Nov 2015  ❌ 1 unfilled position(s)
   ☑ Four, Applicant (app4@aacpm.org / info) - offer pending

Dec 2015  0 unfilled position(s)
   ✓ One, Applicant (app1@aacpm.org / info) - confirmed

Jan 2016  1 unfilled position(s)

Feb 2016  1 unfilled position(s)
Key Points to Remember

- The process is designed to give students choice in their educational experience.
- Only rank students you are interested in.
- 3 rounds and each last 2 business days with 3 business days between.
- You may receive new applications between rounds. Give those applicants an opportunity. Designation limits may not have allowed them to request your program in an earlier round.
- Declines are a normal part of the process.
- You may not fill all of your months.
What to Expect

• Each student has 17 rotations available though, on average, a student only fills 6 rotations.

• Additionally, student designation limits cap the number of programs a student can designate for each month.
  • Fewer student designations per month. The average is 4 application designations per month filled.
  • Fewer of your offers are declined. The acceptance rate for offered rotations increased from 44% to 57%.

• You should expect:
  • Approximately 1 decline for every 1 acceptance.
  • To have unfilled months every cycle.

• Declines are part of the process.
Need Help?

• clerkship@aacpm.org
• Office hours:
  • 9 am to 5 pm Eastern
  • Monday through Friday