

DPM Clerkships Applicant Ranking & Offer Rounds for Programs

An instructional video by
the AACPM Office of
Graduate Services



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American Association of Colleges of Podiatric Medicine (AACPM)

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Welcome to Clerkship

DPMclerkships is NOT compatible with mobile devices and all browsers. To assure proper operation of the site, use a PC or laptop and use Chrome or Firefox for your browser.

Welcome to DPMclerkships. DPMclerkships is the clerkship application and offer service of AACPM.

This site allows you to register your program for the upcoming clerkship cycle, view student applications, make clerkship offers to applicants, and see your accepted offers for clerkship months and your final schedule. The "Status" box to the right of this page gives you a quick overview of the completeness of your registration. If your registration for the cycle is complete, the "Registration Complete" box is checked.

For information about clerkships and the current clerkship cycle, including the schedule: [Clerkship page of the AACPM website](#)

Status

Program ID: 94

Registration Complete: 


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How to Rank Applicants for Offers

 Clerkship :: Programs Logged in as: program1@accpm.org
Current Time: 09/30/2014 8:32:54 AM EST Logout
Time Remaining: 00:59:48

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My Applicants: Ranking for Automated Offers

Offers will be automatically extended to Applicants, in order of ranking preference, on 10/14/2014 at 2:00 PM EST. Those offers will expire 10/16/2014 at 2:00 PM EST.

Show confirmed applicants Show declined applicants Filter -- All Months -- ▾

Applicants

Click on an Applicants to select them, then select the position to offer. Select multiple Applicants to compare months selected by those Applicants.

Four, Applicant ([app4@aacpm.org](#) / [Application](#))

Not Ranked Declined Feb 2015 Mar 2015 Apr 2015

One, Applicant ([app1@aacpm.org](#) / [Application](#))

Not Ranked Declined Feb 2015 Mar 2015 Apr 2015

Three, Applicant ([app3@aacpm.org](#) / [Application](#))

Not Ranked Declined Feb 2015 Mar 2015 Apr 2015

Two, Applicant ([app2@aacpm.org](#) / [Application](#))

Not Ranked Declined Feb 2015 Mar 2015 Apr 2015

Clerkships

The months requested by the selected Applicants will appear here. Drag and drop Applicants to rank them in order of your preference. You cannot drag/drop applicants with outstanding or confirmed offers.

Feb 2015 1 unfilled position(s)

Mar 2015 1 unfilled position(s)

Apr 2015 1 unfilled position(s)



My Applicants: Ranking for Automated Offers

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Show confirmed applicants Show declined applicants

You have unsaved changes! [Save Changes](#)

Filter -- All Months --

Applicants

Click on an Applicants to select them, then click on the position to offer. Select multiple Applicants to compare months selected by those Applicants.

Four, Applicant (app4@aacpm.org / Application)
 Not Ranked Declined Feb 2015 Mar 2015 Apr 2015

One, Applicant (app1@aacpm.org / Info)
 Not Ranked Declined Feb 2015 Mar 2015 Apr 2015

Three, Applicant (app3@aacpm.org / Application)
 Not Ranked Declined Feb 2015 Mar 2015 Apr 2015

Two, Applicant (app2@aacpm.org / Application)
 Not Ranked Declined Feb 2015 Mar 2015 Apr 2015

Clerkships

The months requested by the selected Applicants will appear here. Drag and drop Applicants to rank them in order of your preference. You cannot drag/drop applicants with outstanding or confirmed offers.

Feb 2015 1 unfilled position(s)
 1. Three, Applicant (app3@aacpm.org / Info)
 2. Two, Applicant (app2@aacpm.org / Info)

Mar 2015 1 unfilled position(s)
 1. Four, Applicant (app4@aacpm.org / Info)
 2. One, Applicant (app1@aacpm.org / Info)

Apr 2015 1 unfilled position(s)

You have unsaved changes! [Save Changes](#)



Offer Round Schedule

- **September 20** - Offer Round One begins at **2 pm Eastern**.
- **September 22** - Offer Round One ends at **2 pm Eastern**.
- **September 27** - Offer Round Two begins at **2 pm Eastern**.
- **September 29** - Offer Round Two ends at **2 pm Eastern**.
- **October 8** - Offer Round Three begins at **2 pm Eastern**.
- **October 10** - Offer Round Three ends at **2 pm Eastern**.
- **The deadline for final rankings is 1:59 PM Eastern prior to the start of each round**



Offer Rounds

My Applicants: Ranking for Automated Offers

The current round of automated offers will expire 10/16/2014 at 2:00 PM EST.

Show confirmed applicants Show declined applicants

Filter -- All Months -- ▾

Applicants

Click on an Applicant to select them, then click on the position to offer. Select multiple Applicants to compare months selected by those Applicants.

Four, Applicant ([app4@aacpm.org / Info](#))
Not Ranked Declined Nov 2015 Dec-2015
Jan-2016

Three, Applicant ([app3@aacpm.org / Info](#))
 Not Ranked Declined Nov 2015 Dec-2015
 Jan 2016

Two, Applicant ([app2@aacpm.org / Info](#))
 Not Ranked Declined Nov 2015 Dec-2015
 Jan 2016

Clerkships

The months requested by the selected Applicants will appear here. Drag and drop Applicants to rank them in order of your preference. You cannot drag/drop applicants with outstanding or confirmed offers.

Nov 2015 1 unfilled position(s)
 Four, Applicant ([app4@aacpm.org / Info](#)) - offer pending
2. Three, Applicant ([app3@aacpm.org / Info](#))

Dec 2015 0 unfilled position(s)

Jan 2016 1 unfilled position(s)



My Applicants: Ranking for Automated Offers

The current round of automated offers will expire 10/16/2014 at 2:00 PM EST.

Show confirmed applicants Show declined applicants

Filter -- All Months -- ▾

Applicants

Click on an Applicants to select them, then click on the position to offer. Select multiple Applicants to compare months selected by those Applicants.

Four, Applicant (app4@aacpm.org / [Info](#))
 Not-Ranked Declined Nov 2015 Dec-2015
 Jan-2016

One, Applicant (app1@aacpm.org / [Info](#))
 Dec 2015 Jan-2016 Feb-2016

Three, Applicant (app3@aacpm.org / [Info](#))
 Not Ranked Declined Nov 2015 Dec-2015
 Jan 2016

Two, Applicant (app2@aacpm.org / [Info](#))
 Not Ranked Declined Nov 2015 Dec-2015
 Jan 2016

Clerkships

The months requested by the selected Applicants will appear here. Drag and drop Applicants to rank them in order of your preference. You cannot drag/drop applicants with outstanding or confirmed offers.

Nov 2015 1 unfilled position(s)
 Four, Applicant (app4@aacpm.org / [Info](#)) - offer pending
 Z. Three, Applicant (app3@aacpm.org / [Info](#))

Dec 2015 0 unfilled position(s)
 One, Applicant (app1@aacpm.org / [Info](#)) - confirmed

Jan 2016 1 unfilled position(s)

Feb 2016 1 unfilled position(s)





Key Points to Remember

- The process is designed to give students choice in their educational experience.
- Only rank students you are interested in.
- 3 rounds and each last 2 business days with 3 business days between.
- You may receive new applications between rounds. Give those applicants an opportunity. Designation limits may not have allowed them to request your program in an earlier round.
- Declines are a normal part of the process.
- You may not fill all of your months.





What to Expect

- Each student has **17 rotations available though, on average, a student only fills 6 rotations.**
- Additionally, student designation limits cap the number of programs a student can designate for each month.
 - Fewer student designations per month. The average is **4 application designations per month filled.**
 - Fewer of your offers are declined. The acceptance rate for offered rotations increased from 44% to **57%.**
- **You should expect:**
 - Approximately 1 decline for every 1 acceptance.
 - To have unfilled months every cycle.
- **Declines are part of the process.**



Need Help?

- clerkship@aacpm.org
- Office hours:
 - 9 am to 5 pm Eastern
 - Monday through Friday

