



# CASPR

**Mastering the CASPR Process  
for Successful Residency Application,  
Interview, and Selection**



# AACPM

# Office of Graduate Services

- Responsible for:
  - DPMclerkship
  - CASPR
  - CRIP
- COTH administers CASPR and CRIP





Central

Application

Service for

Podiatric

Residencies

# Tips for a Productive Residency Search





# Get organized

1. Keep a file of ALL communications and documents.
2. Thoroughly research residency programs of interest.
3. Use all resources available to you.

# Document

## Keep Copies of:

- Emails from Residency Coordinators and CASPR staff
- Documents you upload
- Completed application
- Confirmations from CASPRweb



# Research Available Programs

1

Determine your criteria for a good fit: location, type of training, stipend needs, etc.

2

Create your own Directory

- Save an electronic copy of programs you are interested in.

3

*Be sure to add updates and other important information*

# Two program types



PMSR – Standard 3-Year Model



PMSR/RRA – Standard Model plus  
Rearfoot and Ankle Certification



# Two websites

[www.CASPRweb.org](http://www.CASPRweb.org)

## *APPLICATION*

- Submit Application
- Designate Programs
- Check Your Status
- Rank Programs
- Match results

[www.aacpm.org/caspr-crip/](http://www.aacpm.org/caspr-crip/)

## *INFORMATION*

- Directory
- Lists and Charts
- What's New
- Especially for Students
- Governing Documents

# CASPR Directory of Programs



## CASPR Program Directory

### Program Directory

The CASPR Directory of Residency Programs allows you to view details on the residency programs participating in CASPR. By selecting the program name, a page opens with more details on that residency program. Many programs also provide a link in their listing to the hospital website, which you can visit for more information.

If you are looking for clerkship programs, refer to the [Clerkship Handbook](#).

Show  entries

Search:

CASPR Id	State	City	Name	Program Type	Section	Last Updated
0102	CA	Los Angeles	<a href="#">Cedars Sinai Medical Center</a>	PMSR/RRA	Section 2	September 03 2021
0104	CA	Los Angeles	<a href="#">LA Downtown Medical Center</a>	PMSR/RRA	Section 2	August 17 2021
0109	CA	West Covina	<a href="#">West Covina Medical Center Inc</a>	PMSR/RRA	Section 2	August 30 2021
0111	CA	Los Angeles	<a href="#">University of California, Los Angeles</a>	PMSR/RRA	Section 2	August 30 2021
0112	CA	Loma Linda	<a href="#">DVA - Jerry L. Pettis Memorial Veterans Affairs Medical Center</a>	PMSR/RRA	Section 2	August 27 2021
0113	CA	Palo Alto	<a href="#">DVA - Palo Alto Health Care System</a>	PMSR/RRA	Section 2	August 12 2021

# Directory Page

**PROGRAM NAME** Intermountain Medical Center  
5121 S. Cottonwood St.  
Eccels Outpatient Building #303  
Murray, UT 84157

CASPR # 0333  
CRIP Section 1

**DIRECTOR** Gregg K. Young DPM  
Phone: 801-582-1565 ext: 4826  
Program E-mail: vhaslcpodiatry@va.gov  
Program Web Site:

Rescue Fund Insured: Yes  
COTH Member thru 6/30: Yes

## HOSPITAL DESCRIPTION

Accreditation: JCAHO  
# Staff DPMS: 50  
Affiliated Institutions: DVAMC, St Marks, LDS, McKay Dee, Salt Lake Regional, Utah Valley Med Center, Riverton Hospital, American Fork Hospital, University of Utah, Lakeview Hospital, Alta View Hospital, and Several area surg

Other Residency Programs: Transitional internship, most medical and surgical disciplines through University of Utah consortium.

Entry Level Positions

Type	# Approved	# Funded
PM&S-36:	8	6

## CLINICAL EXPERIENCES

Anesthesiology:	yes	Internal Medicine:	yes	Pathology/Lab:	yes	Rehabilitation:	no
Behavioral Science:	yes	Infectious Disease:	yes	Pediatrics:	no	Rheumatology:	yes
Dermatology:	yes	Neurology:	no	Plastic Surgery:	yes	Surgery (General):	yes
Diabetic Wound Care:	yes	Orthopedics:	yes	Podiatry:	yes	Trauma:	yes
Emergency Room:	yes	Office Rotations:	yes	Podiatry (Surgery):	yes	Vascular Surgery:	yes
Family Practice:	yes	Outpatient Clinic:	yes	Radiology:	yes		

Other Clinical Experiences: none.

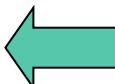
Program Emphasis: Wound Care; Diabetic Foot; Biomechanics; Surgery.

# Directory Page

## DIDACTIC PROGRAM

Grand Rounds:	yes	Research:	yes	Book Club:	yes
Journal Club:	yes			Lecture Series:	yes

## RESIDENT BENEFITS



Stipends: PMSR/RRA: \$41,166/ \$60,335/ \$62,695	CME Allowance:	yes	Housing:	no	Uniforms:	no
	Health Insurance:	yes	Meals:	no	Vacation:	yes
	Malpractice Insurance:	yes	Sick Leave:	yes		

Other Resident Benefits: \*Meals provided at some sites. Lab coats provided at some sites.

## APPLICANT REQUIREMENTS

Mail Additional Materials To: 5121 S. Cottonwood St. Eccles Outpatient Building #303 Murray, UT 84107	ACLS: yes	CPR: yes	Ltrs of Recommendation: 3	Clerkship Required: no
	APMLE Pt III:	No	State License 1st yr: none	Minimum GPA: no
	<u>Program Fee:</u>	\$0.00	Fee Refundable: n/a	Minimum Rank: top 50%

Deadline: 11/8/2017

Payable To: n/a

**CV:** yes

Other Applicant Requirements: Must have registered with Selective Services. Background checks and Drug Screening required. \*See overview.  
License required for PGY-2. Residents must live within 30 min of the hospital

## AVAILABLE RESOURCES

Sample Contract: Contact Program

Benefit Package: Contact Program

Curriculum: Contact Program

## PROGRAM OVERVIEW

The program provides comprehensive podiatric training. It features a strong emphasis on general medicine. Top program provides training in a wide diversity of settings, patient types and faculty. Podiatry features dedicated training in biomechanics and wound care. The program is supported by the extensive educational and clinical facilities of a major academic health science center. \*Individuals not in the top 50% of their class but who do a clerkship may be considered for the program based on their performance.



# DVA applicant requirements

- ▶ A male applicant born after 12/31/1959 must have registered for the draft by age 26 to be eligible for employment.



# Stay informed

Where to find information & updates:

- CASPRweb Instructions
- Emails to applicants
- Your school's residency co
- CASPR staff



# Check your Email!

- ▶ We send Deadline reminders
- ▶ CRIP Schedule changes
- ▶ *TIP:* Add @aacpm.org and @casprweb.org to your trusted sites so these emails do not go to your Junk Mail folder!





# Know & Meet Your Deadlines

- Sign in to your CASPRweb account regularly to review your application's status and ensure that your application is completed on time.

# Creating Your Application

## Welcome to CASPRweb.org

CASPRweb.org is your online access to CASPR, the Centralized Application Service for Podiatric Residencies. Please click on the appropriate link below to be taken to your login screen.



*If you experience any problems with this site, please call (301) 948-9764 or email [caspcrip@aacpm.org](mailto:caspcrip@aacpm.org)*

# Home page



CASPR Applicant Portal

Pay attention to the clock and  
save your work often. If you do  
not refresh your browser, you  
are logged out in 60 minutes.

Last Time: 10/2/2021 5:40:46 PM EST

Time Remaining: 00:

Home My Programs Payment Due Designate Programs My Programs Rank Programs CRISP Match MP II Edit Profile Reports Help Sign Out

CASPRweb is NOT compatible with mobile devices and all browsers. To assure proper operation of CASPRweb, use a PC or laptop and use Chrome or Firefox for your browser.

Welcome to CASPRweb and the Centralized Application Service for Podiatric Residencies (CASPR). CASPRweb is where you complete your residency application, select programs to receive your application, schedule interviews, view your match results, and participate in Match Phase II (MP II), if you go unmatched

You will find information to assist you in the residency application process [here](#).

You will find the schedule of important dates and deadlines for the residency application and match cycle [here](#).

Your responsibilities for a complete application are:

- Application Stages/Parts I and II (you must include a CV and 3 Letters of Recommendation)
- Sign off on the Discrimination Notice
- Make required payments
- Designate Programs (tells CASPRweb where your application is to be sent)
- Your school is responsible for uploading your transcripts and clinicals.
- AACPM has the responsibility to upload your scores from NBPME.

The **Status** box on this Home page tracks your progress through the completion of key stages in the current CASPR cycle.

If a tab is grayed out, it is not available. As the application and match cycle progresses, those tabs open when the relevant phase of the CASPR cycle is reached.

**Status**

Student ID: G12	<input type="checkbox"/>
Stage I:	<input type="checkbox"/>
Stage II:	<input type="checkbox"/>
Discrimination Notice:	<input type="checkbox"/>
Transcript:	<input type="checkbox"/>
CV:	<input type="checkbox"/>
Clinical:	<input type="checkbox"/>
APMLE Part I Scores Uploaded:	<input type="checkbox"/>
Letters of Recommendation:	0
Designated Programs:	0
CASPR Fee Paid:	<input checked="" type="checkbox"/>
Interview Scheduling Fee:	<input checked="" type="checkbox"/>
CASPR Application Complete:	<input type="checkbox"/>
Ranking Complete:	<input type="checkbox"/>
MPII Designated:	<input type="checkbox"/>



# **Application Stage I**

- ▶ **Application Part I – Demographic Information**
- ▶ **APMLE Score Release Form**
  - Results are reported as Pass/Fail
  - ATT Number – begins with 2 zeros ex.  
007885050
  - CMS ID – 12 digits ex. PRO-2T8P48F5H
- ▶ **Applicant Agreement** – binding agreement to abide by Match results
- ▶ **Applicant Certification**
- ▶ **Student Payment Form**
- ▶ **Discrimination Notice**

[Home](#)[My Application](#)[Payment Due](#)[Designate Programs](#)[My Programs](#)[Rank Programs](#)[CR](#)[Instru](#)

### Stage I (Deadline Wednesday, 06 September 2017)

- [Application Part I](#) [View PDF](#)
- [APMLE Score Release Form](#)
- [Student Agreement Form](#) [View PDF](#)
- [Student Certification Form](#) [View PDF](#)
- [Student Payment Form](#)
- [Discrimination Notice](#)

### Stage II (Deadline Thursday, 26 October 2017)

- [Application Part II](#) [View PDF](#) *A photo must be uploaded to view the PDF of Part II*
- [Upload Supporting Documents Form](#)

### Complete Application PDF

[View PDF of Complete Application](#)

A photo must be uploaded to view the complete PDF

# Application Stage II



## Application Part II

Honors, Awards,  
Personal Statement



## Supporting Documents

Photograph (optional)  
3 Letters of  
Recommendation  
CV  
Limit of 8 files, including  
photo

# PDF format requirement

All documents uploaded to the website (except for the photo) must be in PDF format and less than 1 MB in size.



*Double check to make sure  
the upload completed  
correctly!*

# Photo

OPTIONAL

Upload in Supporting Documents Form

Wear professional business attire—you are applying for a job!

Must be in .jpg or .bmp format

 CENTRAL APPLICATION SERVICE FOR PODIATRIC RESIDENCIES  
15550 Crabb's Branch Way • Suite 320 • Rockville, MD 20855  
*This form constitutes Part II of the CASPR application.*

**APPLICANT BACKGROUND INFORMATION – PART II**  
TYPE OR PRINT ALL INFORMATION ON THIS FORM. ATTACHMENTS WILL NOT BE ACCEPTED.

**APPLICANT NAME (print)**  
New York College of Podiatric Medicine  
COLLEGE OF PODIATRIC MEDICINE

**SOCIAL SECURITY NUMBER**

**HONORS:** List any honors you have received while in professional school, e.g., scholarships, honor societies, graduation honors. (Complete this item if you answered "Yes" to Question 15, Part I.)





# Sizing Your Photo

The photo must be square and less than 1 MB, or 1,000 kb in size. It doesn't matter how big but pixels across must equal pixels down.



# Transcripts and Clinicals

Are uploaded by your college

Check in Status box on  
“Home” page indicates receipt

Previous graduates contact  
your school coordinator

## Status

Student ID: G12

Stage I:

Stage II:

Discrimination Notice:

Transcript

CV:

Clinical

APMLE Part I Scores Uploaded:

Letters of Recommendation: 0



# Making Program Selections

- ▶ You may start selecting/designating programs to receive your application as soon as your CASPR application fee is paid.
  - Payment must be by credit card
    - Accept only VISA & MasterCard

# Additional Designation Fees

# of Designations	Additional Fees
1 – 18	\$ 0
19 – 35	\$ 90
36 +	\$150

**Fees are not refundable!**



# Who should I designate?

- ▶ Programs where you served clerkships
- ▶ Programs you visited or plan to visit
- ▶ Programs that fit your criteria but be flexible
- ▶ **Not all programs require a clerkship or visitation**



# Designate Programs

Home My Application Payment Due Designate Programs My Programs Rank Programs CRIP Match MP II Edit Profile

The program(s) you designated have been added.

## Residency Listing

State: -- pick one --

Program: Yale

Available programs will be listed below after you select a state or enter part of a program name.

Select	CASPR #	Program Name
<input type="checkbox"/>	0631	Bridgeport Hosp/Yale New Haven Health
<input type="checkbox"/>	0627	Yale New Haven Hospital

## Designated Programs

Remove	CASPR #	Program Name
<input type="checkbox"/>	0629	Boston University Medical Center
<input type="checkbox"/>	0706	Christiana Care Health Services
<input type="checkbox"/>	0621	MetroWest Medical Center

American Association

15850 Crabbs Branch Way, Suite 320 |

Priv



# Your Responsibility

Applicant

Colleges

CASPR

Applicant

Status	
Student ID:	G12
Stage I:	<input checked="" type="checkbox"/>
Stage II:	<input checked="" type="checkbox"/>
Discrimination Notice:	<input checked="" type="checkbox"/>
Transcript:	<input checked="" type="checkbox"/>
CV:	<input checked="" type="checkbox"/>
Clinical:	<input type="checkbox"/>
APMLE Part I Scores Uploaded:	<input type="checkbox"/>
Letters of Recommendation:	<input checked="" type="checkbox"/>
Designated Programs:	<input checked="" type="checkbox"/>
CASPR Fee Paid:	<input checked="" type="checkbox"/>
CRIP Scheduling Fee Paid:	<input checked="" type="checkbox"/>
CASPR Application Complete:	<input checked="" type="checkbox"/>
Ranking Complete:	<input type="checkbox"/>
MPII Designated:	<input type="checkbox"/>

**REVIEW** your Application  
and **SAVE** a copy for  
your records



Only **COMPLETED**  
applications are submitted  
to programs!





# Reports tab

Current Time: 10/25/2021 7:54:07 PM EST

Reports

Home My Application Payment Due Designate Programs My Programs Rank Programs CRISP Match MP II Edit Profile Reports Help Sign Out

Report	Description
<a href="#">Complete Application</a>	PDF of your complete application, including Part I, Part II with photo and any uploaded documents. Transcripts and clinicals are not available but can be requested directly from
<a href="#">Application Part I</a>	PDF of Application Part I only.
<a href="#">Application Part II</a>	PDF of Application Part II only.
<a href="#">Designated Programs</a>	PDF list of designated programs
<a href="#">Current CRISP Schedule</a>	PDF of your CRISP schedule
<a href="#">Rankings List</a>	PDF of your programs in ranked order
<a href="#">Student Agreement</a>	PDF of the Student Agreement
<a href="#">Student Certification</a>	PDF of the Student Certification
<a href="#">MPII - Program Selections by Status</a>	PDF of your selected programs sorted by status/
<a href="#">Match Results</a>	PDF of your Match results.

# Additional Requirements

Send to mailing address listed BY THE DEADLINE  
FOR SUPPLEMENTAL MATERIALS ON THE CASPR  
Schedule

## APPLICANT REQUIREMENTS

**Mail Additional Materials To:**

5121 S. Cottonwood St.  
Eccles Outpatient Building #303  
Murray, UT 84107

**Deadline:** 11/8/2017

ACLS: yes CPR: yes Ltrs of Re

APMLE Pt III: No State Licen

**Program Fee:** \$0.00 Refui

**Payable To:** n/a

**Other Applicant Requirements:** Must have registered with Selective Services, Back

# Application Materials

According to the COTH Standards and Practices for programs:

“Not require that students provide materials that would duplicate those provided by the CASPR service.”

# Start Dates & Deadlines

**See the CASPR  
Schedule for  
start dates and  
deadlines!**

2022 CASPR/CRIP Applicant Schedule	
<b>2021</b>	
July 21, 2021	CASPR Program Directory published at <a href="http://casprcrip.org">casprcrip.org</a> . <ul style="list-style-type: none"><li>• Updated weekly as programs complete registration.</li></ul>
July 26, 11am ET	Applicants begin applications and program selections on <a href="http://casprweb.org">casprweb.org</a> .
October 22, 3pm ET	<b>DEADLINE for Applicants to complete applications* and program selections.</b> * Colleges are responsible for upload of transcripts and clinicals. AACPM is responsible for upload of APMLE Part I scores.
October 29	<b>DEADLINE for programs to receive any required Supplemental Fees &amp; Materials to be sent by applicants.</b>
October 29, 11 am ET	Applications delivered to programs.
November 8, 3 pm ET	<a href="http://casprweb.org">casprweb.org</a> reopens for applicants to complete late applications and program selections.
November 29, 5 pm ET	Initial program interview lists released to applicants, 5:00 pm EASTERN
December 6, 8:30 pm ET	Applicant CRIP interview scheduling begins on <a href="http://casprweb.org">casprweb.org</a> .
December 10, 3 pm ET	<b>DEADLINE to complete late applications and program selections.</b>
December 31, 3 pm ET	<b>DEADLINE for scheduling CRIP interviews.</b>
<b>2022</b>	
January 6-11, 2022	Centralized Residency Interview Program (CRIP)
January 12, 11 am ET	Ranking opens on <a href="http://casprweb.org">casprweb.org</a> .
January 20, 3 pm ET	<b>DEADLINE to submit rank order lists.</b>
March 14	<b>MATCH WEEK BEGINS</b>
11 am ET	Match <u>status</u> released to applicants and programs.
3 pm ET	MP II applications delivered to programs.
March 16, Noon ET	MP II offer rounds begin.
March 18, 11 am ET	MP II offer rounds end.
Noon ET	Match Day and MP II <u>complete</u> results released on <a href="http://casprweb.org">casprweb.org</a> . List of remaining unfilled positions published.
April 1, 3 pm ET	<b>DEADLINE to download records from <a href="http://casprweb.org">casprweb.org</a>.</b>

Deadlines are provided in red.

All times are Eastern.

# My Programs

 My Programs

Home | My Application | Payment Due | Designate Programs | **My Programs** | Rank Programs | CRIP | Match | Edit Profile | Help | Reports | Sign Out

[Instruction Booklet](#) - detailed CRIP information

**Please Note:** Programs have until December 1st to submit their interview lists for CRIP.  
Program Application Complete, CRIP Interview Granted, and Notes reflect what is entered by the program.

Status					
CASPR #	Program Name	City	State	CRIP Interview Granted	
0629	Boston University Medical Center	Boston	MA	Yes	
0710	Crozer Chester Medical Center	Upland	PA	No	
0523	DeKalb Medical Center	Decatur	GA	Yes	
0506	DVA - Atlanta	Decatur	GA	No	
0111	DVA - Gr Los Angeles Hlthcare Sys	Los Angeles	CA		
0115	DVA - San Francisco	San Francisco	CA	No	
0358	East Jefferson General Hospital	Metairie	LA	Yes	
0514	Florida Hospital East Orlando.	Orlando	FL	No	
0256	Hunt Regional Medical Center	Greenville	TX	Yes	
0116	Kaiser SF Bay Area Foot & Ankle	Oakland	CA	No	
0359	Ochsner Medical Center - Kenner	Kenner	LA	Yes	
0750	Pennington Biomedical Research Center	Walter Payton	LA	No	

Programs can close their applicant pool any time after initial applications are delivered.





# CRIP

# Centralized Residency Interview Program





# CRIP - Interview Program

Programs do not have to participate in CRIP for interviews

**- HOWEVER -**

You MUST designate in CASPR all programs that you wish to rank for the match, even if a program does not participate in CRIP.

# CRIP Sections

**Section 1: Thu- Sat of CRIP**

**Section 2: Sun-Tue of CRIP**

*Consult the program's CASPR  
Directory page for CRIP participation  
and Section information.*





# What you need to know

- ▶ Programs may change their decision to attend CRIP.
- ▶ The Interview Scheduling Fee must be paid prior to scheduling your CRIP interviews on CASPRweb.



# Some “Rules”

- Programs may not interview prior to, or in conflict with, CRIP.
- Programs may not **demand** that students attend hospital visitations or social events to be considered for residency. (However, visitation is strongly encouraged.)

# More to Come...

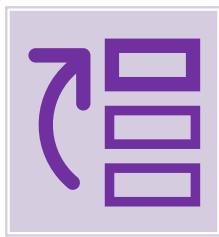
- ▶ More information about CRIP week is provided closer to the event



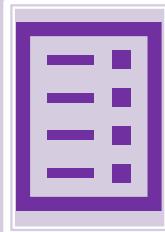
# Ranking

- After interviews are over, applicants and programs rank.
- See the CASPR Schedule for the start of ranking and the deadline to submit rankings.

# Ranking



After interviews are over, applicants and programs rank.



See the CASPR Schedule for the start of ranking and the deadline to submit rankings.

# Ranking

## Make Informed Choices

- Students rank programs in preference order
- Match works to the student's advantage

Rank Order List





Passage of APMLE Part I,  
Part II written, and CSPE  
(if eligible) are required  
for participation in the  
**CASPR Match**

Applicants that do not pass are withdrawn  
from CASPR before the match.

# Match Week

See the CASPR Schedule for the dates and times of Match Week.

# About the CASPR Match

- ▶ You are NEVER matched to a program that you did not rank.
- ▶ You are NEVER matched to a program that did not rank you.
- ▶ The match works to the student's advantage

*A sample explanation of the match is posted on the CasprCrip pages of the AACPM website.*



# MP II (Match Phase II) Overview

- ▶ More organized than the Scramble
- ▶ Has offer and acceptance rounds
- ▶ Imposed deadlines
- ▶ Program offers are binding
- ▶ Applicant acceptance is binding
- ▶ Applicants who did not participate in CASPR are not eligible for MP II



# Have questions or need help?

- ▶ Check the CASPR CRIP pages of the AACPM website
- ▶ Talk to your school's Residency Coordinator
- ▶ Contact the OGS CASPR Office:
  - [casprrweb@aacpm.org](mailto:casprrweb@aacpm.org)

