**INSTITUTIONAL LOGO HERE**

**Agreement to Not Record & Distribute**

**INSTITUTION NAME** wishes to maintain a fair, equitable, and confidential interview process throughout the 2020-2021 recruitment season. Therefore, we guarantee the following: **Institution Name** and (***name of program***) will neither record nor distribute any part of any interview conducted on a virtual platform (eg, Zoom, WebEx, Skype, etc.). This includes screenshots, still photos, audio recording, and video recording and applies regardless of whether the state in which our institution is located requires only one-party consent. Likewise, we ask that the candidate agree to the same to preserve the integrity of the interview process. Please enter your name in the space below and sign where indicated to confirm agreement.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (applicant), will neither record nor distribute any part of any interview conducted on a virtual platform (eg, Zoom, WebEx, Thalamus, Skype, etc.). This includes screenshots, still photos, audio recording, and video recording and applies regardless of whether the state in which I am located at the time of the interview requires only one-party consent.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_               \_\_\_\_\_\_\_\_\_\_\_\_\_          \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program Director                                 Date                             Applicant Signature